

**SURAJBHAN D.A.V. PUBLIC SCHOOL**  
**F – 10/15, VASANT VIHAR, NEW DELHI – 110057**

**Ref: SBDAV/G-9/Circular No. -10**

**28<sup>th</sup> July, 2014**

**Dear Parent,**

We have always endeavored to provide your ward a secure environment in the school. This however is not possible without your co-operation. We would like to remind you a few points that we have mentioned in the past too.

1. Please note **NO STUDENT WILL BE ALLOWED TO ENTER THE SCHOOL PREMISES AFTER 7:50 A.M.**
2. You are requested to drop your ward at school gate and not to insist on accompanying him/ her inside school premises daily.
3. Number of parents come to school and insist to allow their ward (using school transport) to leave with them at 1: 50 P.M. Please note that no such student will be permitted to accompany their parents/ guardian at the time of dispersal. He/ she has to travel by the school transport only. Under unavoidable circumstances, he/she can be permitted only when an application has been sent by the parents in morning of that particular day.
4. We appreciate that in response to our previous reminders, a large number of parents now park their cars away from the school and encourage their wards to walk to the school gate. However, there are still many who insist on parking in front of the gate. We would like to reiterate that the main gate is where the majority of the students enter and disperse and thus it is necessary that the approach to this gate be kept free and open for students safety.
5. The area around the school is a **NO HONKING** zone. We request you to refrain from blowing the horn within the vicinity of the school.
6. Parents of students using a private van, to ensure that van is well maintained and running on C.N.G. Further the van is driven by the licensed and experienced driver. You should also have the telephone/ contact number of driver and owner of the van. Over crowded vans are a threat to your ward's safety, as far as possible avail school transport.
7. Parents having own transport arrangement for their wards are requested to fill the **UNDERTAKING** appended below and submit the same to the class teacher latest by 31-07-2014 positively.

Anita Ahuja

Principal