

PROCEDURE TO BE FOLLOWED FOR REGISTERING YOUR WARD:

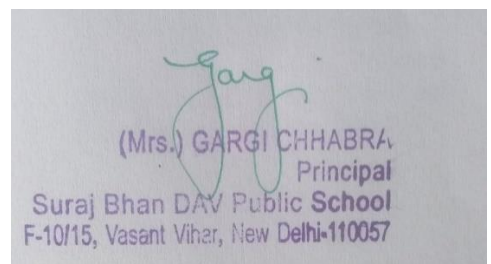
A. Parents can download and submit the Registration Form for Admission (Link is provided in this pdf). Alternatively, they may collect the Registration Form from the School Reception between 8:30 a.m. to 11:30 a.m. on all working days.

INSTRUCTIONS FOR ONLINE REGISTRATION FOR ADMISSION

1. **Please Note that payment of Rs. 25 is to be done by UPI/Debit Card/Credit Card (NetBanking option is Currently Unavailable.)**
2. [Click Here for Online Admission Option.](#)
3. Fill in the basic details and click on the 'save & next' button to complete your registration.
4. You will receive an Email notification with your Form number and Password.
5. After filling in the necessary information, upload all the required documents=>(Aadhar Card Nos, Email addresses and Mobile Nos. are mandatory to be filled. Upload (1) **Student's Photograph** (2) **Parents Photographs** (3) **Date of Birth Certificate** (4) **Address Proof (Driving License/Aadhar Card/Voter ID Card/Passport)**
6. Pay the online Registration fees of Rs. 25 (non – refundable).
7. Take / keep a printout of the online submitted form for your own reference.
8. **Please Note that Printout of Online Forms are not required to be submitted physically at the reception.**

Kindly note

- You must fill out, all required details on the online Registration form.
- Any incomplete Form/Document will result in the rejection of your application.
- The list of shortlisted candidates will be displayed on the school website on schedule date.
- For any Admission query please contact 011-40810474 or 8595221797.



INSTRUCTIONS FOR OFFLINE REGISTRATION FOR ADMISSION

1. Registration Form can be obtained from school Reception on payment of Rs. 25/- on all working days between 8:30 a.m. to 11:30 a.m (From 4 Dec-2025 onwards).

OR

Download the Registration Form ([Click Here](#))

Bring the printed filled form along with the following documents:

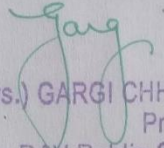
- (i) Student's Photograph
 - (ii) Copy of Date of Birth Certificate.
 - (iii) Any two valid Address Proof viz. Ration Card/ Smart Card issued in the name of Parent (Mother/Father having name of the child), Domicile certificate of child or his/her parent. Voter I-Card (EPIC) of any of the parents or child, Aadhar Card/ UID Card issued in the name of any of the parent, Passport, Driving License.
2. Submit these documents at school Reception with Registration Fee of Rs. 25/- (non Refundable)

B. Completed Form along with following documents enclosed must be submitted at School Reception between 8:30 a.m. & 11:30 a.m. till 27.12.2025

Incomplete/ Incorrect/ Duplicate registration forms will be rejected.

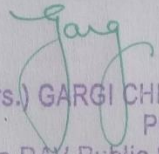
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| LAST DATE FOR SUBMISSION OF FILLED REGISTRATION FORM WITH ALL DOCUMENTS IS 27.12.2025 SATURDAY UPTO 2 P.M. |
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| First List of selected candidates will be displayed on | 23.01.2026 (Friday) |
| Closure of Admission | 19.03.2026 (Thursday) |


(Mrs.) GARGI CHHABRA
Principal
Suraj Bhan DAV Public School
F-10/15, Vasant Vihar, New Delhi-110057

**ALLOCATION OF POINTS FOR ADMISSION TO NURSERY (BAL VATIKA /
PRE-SCHOOL (GENERAL CATEGORY) : SESSION : 2026-27**

| Sr. No. | Criteria | Marks |
|---------|---|----------------|
| 1 | Distance Up to 8 Km. 8Km. To 10 Km. Above 10 KM. | 70 65 60 |
| 2 | Sibling (Real Brother / Sister only) studying in SBDAV Public School | 20 |
| 3 | Parent Alumni | 10 |
| | TOTAL | 100 |


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